

Present:

Allen Park	
Brownstown Twp.	Treasurer Barbara Warren
Dearborn	
Dearborn Heights	
Ecorse	Alternate Richard Marsh
Flat Rock	
Gibraltar	Mayor Jim Gorris
Grosse Ile Twp.	Supervisor Brian Loftus
Huron Twp.	Supervisor David Glaab
Lincoln Park	Mayor Tom Karnes
Melvindale	Mayor Pro-Tem Wheeler Marsee
River Rouge	Mayor Michael Bowdler
Riverview	Councilman Elmer Trombley
Rockwood	Mayor Dan Guzzi
Romulus	Tim Keyes, Economic Development Director
Southgate	
Taylor	
Trenton	Scott Church, City Administrator
Woodhaven	
Wyandotte	

The Vice Chair, Supervisor David Glaab opened the meeting at 6:10 p.m.

Agenda: Motion by Mayor Guzzi, supported by Treasurer Warren, to accept the agenda as presented. The motion passed unanimously.

Minutes: Motion by Delegate Keyes, supported by Alternate Marsh, to accept the minutes of the regular board meeting of 2/7/2019 as presented. The motion passed unanimously.

Executive-Finance Committee Report:

Minutes of 3/25/19 & 4/24/19: Motion by Mayor Gorris, supported by Treasurer Warren, to approve the Executive-Finance Committee minutes of 3/25/19 and 4/24/19 as presented. The motion passed unanimously.

DCC Audit: Kristin Hunt of Plante Moran distributed a graph presentation of the audit for Board members to review. She walked the Board through the DCC audit highlights. The audit received an “unmodified opinion”; the highest possible audit opinion. The General Fund had a \$45,280 net decrease in fund balance, bringing the fund balance to \$119,342. Kristin added that with the assessment dues being increased, things should stay on track now. There is a huge amount of federal funds and large samples were reviewed. The Employment & Training, Weatherization, Transportation, and Summer Youth Program special revenue funds had fund deficits at year-end, primarily due to a GASB 33 timing difference. Discussion followed of reason for timing difference. There were “true” deficits in the Employment Services Fund and the Weatherization Fund. The Building Fund had a decrease in net position of \$116,184 – net position is now at \$586,424.

Kristin further reported that the federal program audit had two internal control findings related to Employment Services and Brownfields. The programs tested were Temporary Assistance for Needy Families, Employment Services and the Brownfields. Unmodified opinion for all programs – highest possible audit opinion. There was a financial statement finding related to journal entries that were required during the audit. Internal control changes related to timesheets have been implemented to avoid this in the future. She expressed her appreciation for all the support from staff during the audit.

Audit (continued):

Motion by Councilman Trombley, supported by Alternate Marsh, to accept the DCC Audit as presented. The motion passed unanimously. Jim Perry thanked Kristin Hunt and Plante Moran, and DCC Staff for working together on the audit.

Deficit Elimination Plan: The State of Michigan has updated their deficit elimination plan requirements, per "Numbered Letter 2016-1 Deficit Elimination Plans". The plans must include a projected budget, an explanation of how the plan would work, as well as a resolution from the Board of Directors accepting the plan. The spreadsheet for each fund (Employment & Training and Weatherization) for which a deficit was reported, was included in the packet for Board review. Motion by Supervisor Loftus, supported by Treasurer Warren, to accept the Deficit Elimination Plan as presented. The motion passed unanimously.

Human Resource Handbook: Kristy Sargent, HR Manager, reported there were five areas that noted changes (Accident/Incident; Dress Code; Drug Free Workplace; Paid Time Off; and Parking). DCC is required to approve the HR policies yearly. Motion by Mayor Guzzi, supported by Delegate Keyes, to accept the HR policies, including changes, as presented. The motion passed unanimously.

SEMCA Workforce Board Re-appointment: Motion by Delegate Keyes, supported by Alternate Marsh, to approve the re-appointment of Frank Lopez to the SEMCA Workforce Board, along with his alternate, Greg Lopez. The motion passed unanimously.

Resolution for staff to Explore Funds for Economic Development-Brownfield: Jim Perry reported that we want to explore funds for Economic Development for Brownfield programs in DCC Communities. Motion by Mayor Guzzi, supported by Delegate Keyes, that the DCC Board approves/supports the DCC Executive Director and staff to explore funds so DCC can act as the 'Clearinghouse' of available properties/sites and work with board members/delegates from our communities to improve Economic Development in our area. The motion passed unanimously.

Informational Items:

DCC Open House Date: Jim Perry reported that we are looking to set up an Open House for some time during the summer months. The date is yet to be determined.

Remarks from the Audience:

State of Emergency for Wayne County: Andrew Kandrevas of the County Executive's Office, announced that a 'State of Emergency' had been declared for Wayne County due to the recent water levels and damage. He also handed out a Press Release of Improvement Projects for the 2019 construction season, which includes 112 projects between roads and parks, totaling nearly \$87 million dollars. Any questions, please reach out to Andrew.

The Senior Alliance (TSA): Tamara Kiger, Executive Director of TSA announced that May 15th is Senior Power Day / Older Michiganian Day. They are taking several bus loads of seniors to Lansing that day – she said if you know of anyone who wants to go, to let her know.

Riverview Landfill: Councilman Elmer Trombley announced that the incinerator in Detroit has closed and 200,000 tons of waste must go somewhere. Riverview is getting a lot of requests to take some of it, but due to their limited space, they won't be taking it. He said Riverview needs to expand their landfill within eight years. He is hoping for support from the area communities on this effort.

DCC Fundraiser: Sue Pilon announced that DCC is holding a fundraiser at Buffalo Wild Wings (Southgate location) on May 22nd. Please bring the flyer with you so DCC will get 20% credit for your meal (good for lunch and dinner times; along with carry-out). This will help to improve our general fund.

Tribute to Delegate Tim Keyes: Vice Chair David Glaab announced that this will be Tim Keyes' last meeting, as he is retiring from Romulus in June as the Economic Development Director. Vice Chair Glaab gave accolades to Tim for playing an important and active role in DCC and expressed his appreciation for Tim's years of service. Jim Perry expressed thanks and appreciation for Tim's exemplary dedication and service as a Board Officer (2009-2013 and 2018-2019), and for supporting all DCC's programs through the years, including Brownfield re-development, Economic Development and Workforce issues, and for being a great support. He presented Tim with a framed tribute. Tim thanked everyone for their support over the last 27 years, and said it's been fun, and he was happy to be part of all the ground-breaking things that happen at DCC and Downriver. All applauded.

Motion by Mayor Guzzi, supported by Councilman Trombley, to adjourn at 6:32 p.m. The motion passed unanimously.

Next meeting is scheduled for September 5, 2019 at 6:00 p.m.